

**CLAY COMMUNITY SCHOOLS
REGULAR SESSION SCHOOL BOARD MEETING
Thursday, May 13, 2021
7:00 P.M.**

Notice is hereby given that the Clay Community Schools Board of Trustees will meet in regular session on Thursday, May 13, 2021, at 7:00 p.m. in the Board Room of the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834.

AGENDA

Prior to the Call to Order

ESSER III – PUBLIC COMMENT

School corporations that received ESSER III money are required to allocate 20% of the funds to address learning loss through evidence-based interventions that respond to students' academic, social, and emotional needs, including special populations, and CCS will meet these requirements. School corporations are also required to post on their websites a plan to return to in-person learning, which, for CCS, would be the 2020-21 School Year Roadmap that has been posted the entire school year. Also required is a time for public comment regarding the ESSER III allocation, which will be entertained at this time.

- I. **Call to Order**
- II. **Consent Agenda**
 - A. **Claims**
 - B. **Board Meetings**
 - C. **Field Trips**
 - D. **Personnel**
- III. **Comments from Patrons**
- IV. **Old Business**
 - A. **Bank Change Proposal**
- V. **Superintendent's Report**
- VI. **New Business**
 - A. **Alternative Education Grant Application**
 - B. **Request to Purchase Score Table for Northview High School**
 - C. **2021 Summer School Pay Proposal - Revision**
 - D. **Master Teacher Contract MOU – Summer School Language**
 - E. **Request to Waive Attendance Component for Teachers and Administrators for the 2020-21 School Year**
 - F. **Athletic Secretary Job Description – First Reading**
 - G. **Administrator Handbook Revisions – First Reading**

- H. VBE Therapy Dog Request**
- I. eBook, Digital Resources, and Textbook Adoption Recommendation**
- J. Student Handbooks Changes – First Reading**
- K. Technology Updates**
- L. Neola Policy Update**
- M. Consideration to Name the North Clay Middle School Principal**
- N. Acceptance of Superintendent’s Letter of Retirement at the End of the 2022-23 Contract Year**

VII. Board Member Comments

VIII. Future Agenda Items

IX. Adjournment

Notice is hereby given that the Clay Community Schools Board of School Trustees will meet in executive session on Thursday, April 8, 2021, at 6:30 P.M. in the board room of the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834.

The purpose of the meeting is per:

Indiana Code 5-14-1.5-6.1 (b) (9)

To discuss a job performance evaluation of individual employees (This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process)

BOARD MEETING ITEMS 5/13/2021

Prior to the Call to Order

ESSER III – PUBLIC COMMENT

School corporations that received ESSER III money are required to allocate 20% of the funds to address learning loss through evidence-based interventions that respond to students’ academic, social, and emotional needs, including special populations, and CCS will meet these requirements. School corporations are also required to post on their websites a plan to return to in-person learning, which, for CCS, would be the 2020-21 School Year Roadmap that has been posted the entire school year. Also required is a time for public comment regarding the ESSER III allocation, which will be entertained at this time.

I. Call to Order – Pledge and Prayer

II. Consent Agenda

A. Claims

Claims will be sent under separate cover, and approval is recommended.

B. Board Meetings

Enclosed are the school board minutes for the following meetings, and approval is recommended:

Regular Session: April 8, 2021

Executive Session Certification: April 8, 2021

Green Reference Page _____

C. Field Trips

None at this meeting

D. Personnel

Enclosed are the personnel items, and approval is recommended.

Pink Reference Page _____

Motion _____

Second _____

Discussion _____

Vote _____

III. Comments from Patrons

IV. Old Business

A. Bank Change Proposal

Director of Business Affairs Mark Shayotovich has performed a review of materials submitted in response to our request for proposal for new banking services for the corporation’s operating account. A summary memo has been provided in the board packet, and it is being recommended that Clay Community

Schools selects First Financial Bank as its new provider of banking services. Your approval is recommended

Tan Reference Page _____

Motion _____

Second _____

Discussion _____

Vote _____

V. Superintendent's Report

VI. New Business

A. Alternative Education Grant Application

Mr. Pete Kikta, Assistant Principal/Director of Secondary At-Risk Programs, is requesting permission to apply for an alternative education grant. Your approval is recommended.

Yellow Reference Page _____

Motion _____

Second _____

Discussion _____

Vote _____

B. Request to Purchase Score Table for Northview High School

Information is included in the board packet regarding a request from NHS Principal Chris Mauk to purchase a score table for the main gym at NHS. Proceeds from permanent advertisements and athletic department money will be utilized to purchase this item. Your approval is recommended.

Yellow Reference Page _____

Motion _____

Second _____

Discussion _____

Vote _____

C. 2021 Summer School Pay Proposal - Revision

The 2021 summer school plan and pay proposal were approved by the board at the April regular session. Included in the board packet is a revision to the pay proposal, which includes a few changes to the number of hours of some employee groups and a perfect attendance bonus for all employee groups. It is the desire of the administration to provide a robust summer school program to address learning loss, etc. caused by Covid-19, and we want to provide a monetary incentive for our employees to work this summer. Your approval is recommended.

Yellow Reference Page _____

Motion _____
Second _____
Discussion _____
Vote _____

D. Master Teacher Contract MOU – Summer School Language

Included in the board packet is an MOU developed by Attorney Michelle Cooper and approved by the CCCTA leadership. This MOU is necessary to modify summer school contract language for the 2021 Summer School Program. Your approval of the MOU is recommended.

Yellow Reference Page _____

Motion _____
Second _____
Discussion _____
Vote _____

E. Request to Waive Attendance Component for Teachers and Administrators for the 2020-21 School Year

Included in the board packet is information regarding a request to waive the attendance component requirements from the CCS Teacher Evaluation Instrument and the CCS Handbook for Administrators. Your approval is recommended.

Yellow Reference Page _____

Motion _____
Second _____
Discussion _____
Vote _____

F. Athletic Secretary Job Description – First Reading

The job description for an athletic secretary is included in the board packet. No vote is required. The job description will be brought back to the June board meeting for a second reading and approval.

Yellow Reference Page _____

G. Administrator Handbook Revisions – First Reading

Information regarding and proposed changes to the administrator handbook are included in the board packet. No vote is required. The handbook will be brought back to the June board meeting for a second reading and approval.

Yellow Reference Page _____

H. VBE Therapy Dog Request

Representatives from VBE made a presentation at the April board meeting regarding their desire to have a therapy dog at the school. Information from VBE

Principal Gail Williams is included in the board packet requesting the board's approval to place a therapy dog in the school. Also included in the packet is Neola Policy 8390 – Animals on School Property, which includes therapy dogs; this policy will be brought as a recommendation to the board this summer for approval. Your approval of the request from Mrs. Williams for the placement of a therapy dog at VBE is recommended.

Yellow Reference Page _____

Motion _____

Second _____

Discussion _____

Vote _____

I. eBook, Digital Resources, and Textbook Adoption Recommendation

Included in the board packet is information pertaining to the adoption of new materials for grades K-12 social studies and grades 6-12 English/language arts. Kathy Knust, Curriculum and Grants Coordinator, will be present at the meeting to answer any questions. Your approval is recommended.

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Motion _____

Second _____

Discussion _____

Vote _____

J. Student Handbooks Changes – First Reading

Information regarding the proposed changes to the student handbooks is included in the board packet. This is a first reading, so no vote is necessary. The student handbooks will be brought back for a second reading and approval in June.

Yellow Reference Page _____

K. Technology Updates

Director of Technology Bill Milner will provide the board with an update on current technology projects. This will include updates on 2020 and 2021 category 2 funding for access points and switches, Fiber WAN project, and phone system updates.

L. Neola Policy Update

Executive Secretary Mindy Godsey will update the board on the present status of and summer plans regarding the transition to Neola policies.

M. Consideration to Name the North Clay Middle School Principal

Information is included in the board packet regarding a recommendation to name Mr. John Szabo as the next NCMS Principal. The position will consist of a

220-day contract, and Mr. Szabo will receive the salary and benefits addressed in the CCS Administrator Handbook. Your approval is recommended.

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Motion _____

Second _____

Discussion _____

Vote _____

N. Acceptance of Superintendent's Letter of Retirement at the End of the 2022-23 Contract Year

Included in the board packet is the letter-of-notice of the retirement of CCS Superintendent Jeffery D. Fritz, at the end of the 2022-23 contract year. Your approval is recommended.

Yellow Reference Page _____

Motion _____

Second _____

Discussion _____

Vote _____

VII. Board Member Comments

VIII. Future Agenda Items

IX. Adjournment